

# Intro to Theatre Technology

Fall 2017, Thursday 9:00AM-10:50AM  
Room: NFAC 115/Costume Shop

## **INSTRUCTOR:**

Cece Hill  
chill@uwsp.edu

Office: NFAC 115D  
Office Hours: by appointment

## **OBJECTIVES:** By the end of the course students will:

- Execute beginner level sewing techniques and vocabulary and the application of those skills.
- Identify fabrics through fiber, weave, etc.
- Learn commitment through dedication and follow-through of projects.
- Apply a positive effort to complete goals.
- Develop organizational skills and an understanding of the Costume Shop operations and safe working practices.
- Participate in completion of costumes for a mainstage production, schedule permitting.

## **CLASS FORMAT:**

- Some classes will consist of lectures, demonstrations and discussions.
- All classes will be hands-on skill building. Always arrive on time, with the proper supplies and tools and be prepared to work the entire class period.
- This is a project-oriented class. To succeed you must complete all of the segments of assignments in a timely fashion, using the guidelines presented in class.

## **TEXTS:** Optional.

Ingham, Rosemary & Liz Covey. *The Costume Technician's Handbook*. Heinemann, Portsmouth, NH. 3<sup>rd</sup> Edition.

Cunningham, Rebecca. *Basic Sewing for Costume Construction*.

## **SUPPLIES: Required.**

Unbleached Muslin for sewing samples & basic bodice: 2yds by 45" wide

Binder & Card Stock for Sewing Samples and Fabric Identification

Fabric and Notions for projects as needed

Paper or notebook for taking notes in class

A basic sewing kit that includes but is not limited to:

Fabric scissors

Paper scissors

Straight pins

Hand sewing needles (assorted pack)

Seam ripper  
Pin cushion or box for pins and needles  
Dressmaker's 60" tape measure  
2"x18" c-thru gridded ruler  
Assorted thread colors  
Pencils and/or colored marking devices

### **ATTENDANCE:**

- Students who miss class and/or turn in late work may expect their grades to be lowered for each missed or late work. Each student is allotted two (2) unexcused absences; any absences beyond that or habitual tardiness will lower your final grade by one letter grade. (ex: A becomes an A -, etc.). Late work will only be accepted at the discretion of the Instructor. The grade will reflect the degree of lateness by lowering the overall earned points by ten (10) points for each calendar day it is late.

### **SHOP ETTIQUETE**

- No food or drink is allowed in the Costume Shop except water. Please be courteous of others working in the space. Clean up after yourself by putting things away, sweeping, etc. Personal music is permitted during work sessions but no calls, texting, social media etc. is allowed.

### **ACADEMIC DISHONESTY:**

Academic Dishonesty will not be tolerated. This includes plagiarism, tracing, dissemination of test materials and any other methods of bending rules for any purpose. Ignorance of the policy does not exempt you from the rule. In compliance with this, no cameras or recordings should be made of any element of the course without the expressed permission of the instructor. Academic integrity is central to the mission of higher education in general and UWSP in particular. The minimum penalty for a violation of academic integrity is a failure (zero) for the assignment. For more information, see the UWSP "Student Academic Standards and Disciplinary Procedures" section of the *Rights and Responsibilities* document, Chapter 14, which can be accessed here:

<http://www.uwsp.edu/stuaffairs/Documents/RightsRespons/SRR-2010/rightsChap14.pdf>

*\*\*\*If you have a disability and require classroom and/or exam accommodations, please register with the Disability and Assistive Technology Center and then contact me at the beginning of the course. I am happy to help in any way that I can. For more information, please visit the Disability and Assistive Technology Center, located on the 6th floor of the Learning Resource Center (the Library). You can also find more information here:*

<http://www4.uwsp.edu/special/disability/>

## EMERGENCY:

*“In the event of a medical emergency, call 911 or use shop phone located next to Cece’s office. Offer assistance if trained and willing to do so. Guide emergency responders to victim.*

*In the event of a tornado warning, proceed to the lowest level interior room without window exposure. The Costume Shop’s Laundry Room, Closet, & Fitting Room are all storm shelters, as well as the Studio Theatre and the Women’s & Men’s Dressing Rooms. See [www.uwsp.edu/rmgt/Pages/em/procedures/other/floor-plans](http://www.uwsp.edu/rmgt/Pages/em/procedures/other/floor-plans) for floor plans showing severe weather shelters on campus. Avoid wide-span rooms and buildings.*

*In the event of a fire alarm, evacuate the building in a calm manner. Meet in the Sundial. Notify instructor or emergency command personnel of any missing individuals.*

*Active Shooter – Run/Escape, Hide, Fight. If trapped hide, lock doors, turn off lights, spread out and remain quiet. Follow instructions of emergency responders.*

*See UW-Stevens Point Emergency Management Plan at [www.uwsp.edu/rmgt](http://www.uwsp.edu/rmgt) for details on all emergency response at UW-Stevens Point.”*

## GRADING

Sewing Sample Notebook	250
Quiz #1	25
Quiz #2	25
Final Project	100
Class Participation/Growth	100
<b>TOTAL:</b>	<b>500</b>

## SCHEDULE:

Week 1: Sept 7	Syllabus & Required Materials
	Review Vocabulary
Week 2: Sept 14	Fabrics & Fibers Lecture
	Taking Measurements
	Supplies Due Next Class
Week 3: Sept 21	Hand Sewing #1
	Closures: Buttons & Snaps
Week 4: Sept 28	Hand Sewing #2
	Closures: Hook & Eye
	Stitches: Basting, Back Stitch

Week 5: Oct 5	Hand Sewing #3:
	Stitches: Cross Stitch, Whip Stitch & Slip Stitch
Week 6: Oct 12	Hand Sewing #4
	Work Day
Week 7: Oct 19	Wardrobe Day
	Ironing, Check-In & Quick Change Challenge
Week 8: Oct 26	Machine Sewing #1
	Threading the Machine, Sewing Curves & Corners
	<b>Quiz #1</b>
Week 9: Nov 2	Machine Sewing #2
	Straight Seam, Basting, Zig Zag
Week 10: Nov 9	Maching Sewing #3
	Curved Seam, Serger
Week 11: Nov 16	Machine Sewing #4
	Work Day
	<b>Quiz #2</b>
Week 12: Nov 23	Holiday - No Class
Week 13: Nov 30	Class Work- TBA
Week 14: Dec 6	Class Work- TBA
Week 15: Dec 14	Work Day
	Sewing Sampler Notebooks Due